

# **The Constitution of The Health and Wellness Club UW-Wisconsin Sheboygan**

## **Preamble**

Under the rights granted by Wisconsin State Statute 36.09(5), we, the students registered at the University of Wisconsin-Sheboygan, shall be active participants in The Health and Wellness Club on campus. Therefore, the students of UW-Sheboygan establish this constitution to set forth the principles under which that club shall function.

## **Article I: Name**

The organized body of students shall be known as The Health and Wellness Club of the University of Wisconsin-Sheboygan (UW-S); herein referred to as the HWC.

## **Article II: Purpose**

- A. The HWC shall work in cooperation with other student organizations, faculty, staff, and students to maintain an overall awareness of health and fitness.
- B. The HWC shall organize activities for the campus along with the community that will promote a healthy lifestyle.
- C. The HWC shall not only focus on the importance of physical health, but also focus on improving mental and emotional health, along with maintaining an effort for a healthy planet.
- D. The HWC shall attempt to organize fund raisers in order to gather the necessary tools needed to help promote health and fitness, and to donate to local organizations or groups.

## **Article III: Membership**

- A. All students at UW-S are general members of the HWC, and are welcome to attend any meeting or event planned and sponsored by the HWC.
- B. General members cannot vote, however, any input conveyed will be regarded with the utmost attention.
- C. Participating membership must include at least three (3) students who are currently enrolled in six (6) or more credits, with good academic standing (cumulative grade point average of 2.0 or higher).
- D. No student may be denied admission to, participation in or the benefits of, or be Discriminated against in any service, program, course of facility of the system or its institutions because of the student's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status [Wisconsin State statute 36.12(1)].

## **Article IV: Elections**

- A. From the members of the HWC, a President, Vice President, Treasurer, and Executive Director shall be elected.
- B. The positions will be nominated within the group, including self-nominations, and will be voted upon with majority rules by the group, immediately following a nomination.
- C. In the event of a tie and the President is already established, he/she will vote the tie-break.

## **Article V: Officers**

### Section 1: Executive Board

- A. The executive board shall consist of a President, Vice President, Treasurer, and Executive Director who shall hold office for one (1) academic year, Fall through Spring.
- B. In the event that an officer steps down from their position, a written two (2) week notice must be submitted to the HWC members.

### Section 2: Officer Duties

- A. The President shall;
  - 1. Chair all regular meetings of the HWC.
  - 2. Prepare and post agendas for all HWC meetings one (1) business day in advance
  - 3. Appoint a temporary Executive Director to take minutes for the duration of the meeting, should the Executive Director not be in attendance.
- B. The Vice President shall;
  - 1. Chair meetings when the President is unable to attend.
  - 2. Assume the role of President if the position is vacated.
  - 3. Act as parliamentary of the whole of the HWC, should questions arise regarding proper parliamentary procedure.
- C. The Executive Director shall;
  - 1. Keep accurate minutes, including role-call, for each HWC meeting.
  - 2. Distribute copies of the current minutes to the open meeting bulletin board, the HWC bulletin board, and to any campus member who requests said minutes.
- D. The Treasurer shall;
  - 1. Keep an accurate account of all HWC financial transactions in cooperation with the College business manager, and the chair of the Student Life and Interest Committee (SLIC).
  - 2. At every HWC meeting, report the financial accounts.
  - 3. Prepare the HWC annual SLIC budget request, in cooperation with members.
  - 4. Prepare any additional funding requests, upon approval by the HWC and forwarded said requests to SLIC.

### Section 3: Vacancies

- A. Vacant positions will be posted for three (3) days.
- B. All interested candidates must completely fill out the regular nomination form and turn it in no fewer than three (3) days prior to the next HWC meeting.
- C. Nomination forms are to be reviewed by officers prior to the meeting and candidates will be invited to attend said meeting so that they may answer any questions posted by the HWC.
- D. Election of new officer is to be by a two-thirds (2/3) majority vote of the remaining Executive Board.
- E. In the event that the officer position remains vacant, the Vice President will become President. If there is no Vice President, the remaining officers will nominate and vote in a new President. The newly mandated President will appoint other officer positions until all vacancies are filled.

### **Article VI: Meetings**

The HWC will meet once (1) a week to discuss the group's progress. The HWC shall decide on a proper meeting day and time.

### **Article VII: Finances**

- A. There are no membership dues for the HWC.
- B. The HWC will vote on all distribution of funds within the organization.
- C. In the event that the organization is dissolved, any funds that were allocated by SLIC to the organization shall be returned.
- D. In the event that the organization is dissolved, any funds that were collected through fund raisers by the organization shall be donated to the UW-Wisconsin Sheboygan campus.

### **Article VIII: Amendments**

Any attempted amendment to the constitution shall be submitted in writing one (1) week prior to the next meeting date for review. The proposed amendment shall be voted upon by the HWC. Making an amendment requires a two-thirds (2/3) affirmative vote by members for its adoption. Any amendments made shall be added into the constitution in writing along with the date that the amendments were passed.

### **Article IX: Date of Constitution**

This constitution was written on the third (3) day of September (9) in the year two-thousand and eleven (2011), 9/3/2011. The Constitution must be reviewed and updated a minimum of every three (3) years. Constitutions on file in the office of the Student Life Advisor will be deemed official by the University, the Student Government Association (SGA), and the Student Life and Interest Committee (SLIC).