

FALL 2009 FINAL EXAM SCHEDULE

Final examinations in courses offered for two or more credits must be given at the time indicated in the published schedule, unless the faculty member has received permission for an alternative from the Campus Dean, and shall not exceed two hours in length. Final examinations in courses offered for two or more credits may not be given during a regular class period. This policy does not preclude an instructor's making special arrangements for individual students. Final examinations in one-credit courses offered for less than a full semester may be given prior to or during the final examination period.

If a student has more than two exams on one day or two exams scheduled for the same time, he or she must make arrangements at least one week in advance with one of the instructors concerned to take one of the exams at an alternative time. When an informal arrangement cannot be made, the instructor of the course of lower enrollment shall provide an alternative examination time.

When an instructor does not return the final examination, students will have the opportunity to review their final examination or discuss their final evaluations with the instructor up to one semester after the course is completed.

Students are expected to be in attendance at the scheduled final examination of each of their courses. Failure to attend an examination may result in automatic failure in that course.

In the course timetable pages, the column with the heading "**Exam Code**" lists the final examination number referred to the chart below. The first two digits refer to the day of the month and the single digit after the dash refers to the exam period (see table below).

All finals will be in the room in which the class normally meets, unless otherwise specified by your instructor.

Exam Code for Regular Campus Courses

Day → Time↓	Thursday Dec 17	Friday Dec 18	Saturday Dec 19	MondayDe c 21	Tuesday Dec 22	←Day Time↓
8-10 AM	17-1	18-1		21-1	22-1	8-10 AM
10:30 AM-12:30 PM	17-2	18-2		21-2	22-2	10:30- 12:30 AM
1-3 PM	17-3	18-3		21-3	22-3	1-3 PM
3:30-5:30 PM	17-4	18-4		21-4	22-4	3:30-5:30 PM
6-8 PM	17-5	18-5		21-5	22-5	6-8 PM

Exam Code for Distance Education courses with an "A" exam code prefix.

Day → Time↓	Thursday Dec 17	Friday Dec 18	Saturday Dec 19	MondayDe c 21	Tuesday Dec 22	←Day Time↓
8-10 AM	A17-1	A18-1		A21-1	A22-1	8-10 AM
10 AM-12 PM	A17-2	A18-2		A21-2	A22-2	10 AM – 12 PM
1-3 PM	A17-3	A18-3		A21-3	A22-3	1-3 PM
3-5 PM	A17-4	A18-4		A21-4	A22-4	3-5 PM